

**PRESIDENT'S CABINET - PRESIDENT'S CONFERENCE ROOM
SPECIAL CALLED TITLE III B OBJECTIVE MEETING
APRIL 11, 2012 - 8:00 A.M.**

PRESENT: Sam Munnerlyn, Arlinda Knight, Cathy Wright, Deborah Griggs, Dr. Mimi Johnson, Dr. Suresh Kaushik, Charles Harris

ABSENT: Barbara Anne Spears, Beverly Ross, Wilford Holt

GENERAL COMMENTS/DISCUSSION ITEMS:

The meeting began with a moment of silence. This special meeting was called to discuss the upcoming Title IIIB proposal.

- The President thanked everyone for a great event (*Louisiana Lagniappe*) last night. We had good community participation. Dr. Johnson and her staff did an excellent job. Dr. Johnson gave a brief update on the bottom line for the event. There were approximately \$29,500 in sponsorships, which is a little better than last year. Ticket sales were approximately 300. Once we have the final numbers we will report those as soon as possible. She also gave the staff kudos for great teamwork and helping pull the event together.
- Title III Cycle:
 - The President asked Mrs. Knight to give an overview of where we are with the Title III cycle and what is planned for the next cycle. He also asked that each member have some input on the direction Title III is going.
 - Previously Mrs. Knight sent to the Cabinet a draft of what each activity director is proposing. She did say that we plan to continue going in the same direction as we have in the past. Each activity director then gave an overview.
- Activity 1: (*Dean Spears/Phillip Allen-not present*)
 - Mrs. Knight reported that there were no major additions to this activity but we are requesting to add one instructor to the grant each year for the first 3 years.
- Activity 2: (*Arlinda Knight*)
 - We have requested \$500,000 for each year of the grant for the new construction project, new roofs, new campus signs, landscaping, and lighting. \$250,000 will come from regular T3 and \$250,000 from SAFRA.
- Activity 3: (*Dean Charles Harris*)
 - Reported that no significant changes were going to be made to the activity but are requesting the following:
 - Adding additional public area display systems.
 - Support and maintenance of the new college website design 50% of cost to host and maintain.
 - Additional technology training for faculty/staff. We still have an issue with faculty/staff not utilizing the AS400 system to its full capacity and inputting information in wrong areas. Training sessions will be scheduled with Alliant and some from the College level.

- Enhanced Distance Education (Moodle). The President asked about our capacity for distance education broadcasting. We currently have capabilities in the Library Tower and in the Patterson Campus conference center. (are there additional needs)
 - New email system to Exchange.
 - Go to meeting upgrade.
 - Additional virus and trojan protection, etc. to protect the network.
 - More wireless access.
 - Additional plasmas and software for split screens.
- Activity 4 : (*Paul Blackmon-not present*)
 - Mrs. Knight reported that we plan to incorporate an Information Literacy Lab and to expand our Archives. The rest of the objective will remain basically the same.
- Activity 5: (*Dr. Mimi Johnson*)
 - Plans are to establish a new student success center. We are optimistic that we can accomplish this goal by utilizing individuals we already have here at the college. We want to look at incorporating online tutoring into this objective. Another option to accomplish this objective would be to partner with student support services to try to defray the cost of some of services.
 - Plans also include increasing fall to fall retention rate by 2% per year.
 - Professional development activities will be included as an objective as well.
 - Activities to promote and increase student engagement will also be included.
 - Plans include increasing our 3 year graduation rate by 2% each year. (*Currently the rate is 35%*).
- The Cabinet as a whole agreed upon the direction of the next Title III cycle. Mrs. Knight stated that we will have the proposal finalized by April 18th.
- We are expecting approximately \$500,000 each year of SAFRA funds. A project plan is submitted each year for the funds.
- Dean Griggs inquired about getting new computers for a computer lab in the new building.
- The President stated that we are working with other institutions on a grant opportunity that may help with student success. We have met once and today we will decide if we are going to continue with this opportunity. Trenholm's objective will be to increase the number of Adult Education students that come to the college. The next objective would be to help with retention by looking at how we deal with remediation. Something needs to be put in place that would allow students to work on their own. Alternative Fuel programs and articulation agreements may be another avenue.
- Mrs. Knight inquired if we were going to continue with Ask Telemarking service. There have been some issues with this service. The President stated that there has not been enough time to evaluate whether or not we need to continue with the service. Service is being monitored.

Updates:

ACTION ITEMS

ITEM NO.	ACTION ITEM	PERSON RESPONSIBLE	DATE TO BE COMPLETED
1.	No action items.		
2.			
3.			

ANNOUNCEMENTS

1. none

NEXT MEETING

The meeting adjourned at 9:25

Respectfully submitted by:

Shearese G. Gipson

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Approved on _____