

H. COUNCILL TRENHOLM STATE TECHNICAL COLLEGE PRESIDENT'S CABINET MEETING MINUTES

| Date | Time | Location |
|------------------|---|---------------------------------|
| October 17, 2012 | 4:00 p.m. | TC- President's Conference Room |
| Facilitator | President Sam Munnerlyn | |
| Minutes Taken By | Shearese G. Gipson | |
| Attendees | Present | Absent |
| | Sam Munnerlyn, Arlinda Knight, Catherine Wright, Wilford Holt, Dr. Mimi Johnson, Charles Harris, Beverly Ross, Barbara Anne Spears, | Dr. Suresh Kaushik |

GENERAL COMMENTS/DISCUSSION ITEMS:

The meeting began at 4:00 p.m. with remarks from the President.

- Notes from Presidents Association Meeting:
 - President Munnerlyn shared some comments from the last Presidents Association Meeting.
 - There was a presentation from Dale Marsh, the Senate representative and the House representative. From this presentation it would appear that they don't know anything about what the two-year colleges do.
 - The only thing they can see is Workforce Development.
 - They went on to say that we don't need new buildings with gold domes for Workforce Development. We don't even need new buildings.
 - One of the Presidents commented about the statements being made and said that basically our students that pay tuition just like everybody else shouldn't be deprived of having a nice place to learn and work. The reply was: you do workforce development, isn't that outside?
 - Legislature is proposing to have a separate Board; a bill will be introduced at the next session to establish a separate board for us.
 - Mike Hubbard will appoint; Dale Marsh and the Governor get to appoint as well. There will be no elected Board.
 - The Katasinas Group wants to recommend that we do away with districts.
 - Dean Holt commented that K-12 will only provide one diploma and that the High School Exit examination has been eliminated.
 - Testing will be done after each course in the 11th grade.
 - Every student will have to take and pass the Work Keys test to graduate from high school.
 - The President also mentioned that the last speaker Martha Shafer gave an outstanding presentation and opened our eyes on what the car plants mean to the community.
 - There was a brief discussion about manufacturing around the state.
 - The President wants to bring George Clark to campus to talk with us about manufacturing. He would like to get Bill O'Connor here as well.

- We have a lot to think about.
- Drake was congratulated for moving to a community college. Everybody wanted to know where Trenholm and Reid were in the process.
- Notes from Council of Presidents Meeting:
 - The Council is made up of two and four year Presidents. President Munnerlyn and Dr. Herb Reidel of LBW are the Council Representatives from our system.
 - There was a discussion about the rolling reserve at the last meeting.
 - The President stated that it looks like there is money available in 2013 but not available for the following year. It appears that the reserve in 2014 will be \$145M short. The numbers that were presented don't add up. We should beware of the rolling reserve; we may end up in proration.
 - As of October 1 the phone long distance with AttNet is gone. Trenholm does not use this, according to Dean Harris.
 - Distance Education was also discussed; the committee wants to introduce a Bill to allow them permission to set the fees for distance education.
 - Dr. Nash gave a long report on how much he likes StARS. The problem with StARS is funding to operate the system.
 - The Legislature has commissioned a study to take functions from the schools and run them through the supercomputer network.
- Work Ethics Summit:
 - The President wants to take advantage of the opportunity to have a Work Ethics Soft Skills Summit annually.
 - He believes that this is our niche in the Montgomery community.
 - Not a lot of attention is paid to soft skills but we hear all the time how important soft skills are.
 - We can start the Summit with our clients in Workforce Development and the Advisory Committees and work through them.
 - The President appointed Mrs. Knight and Dean Ross to co-chair the committee and any others from the Cabinet can join the committee. He will appoint others to assist. The committee can go ahead and begin the search for speakers.
 - The President would like to have the Summit the early part of next year.
- 50th Anniversary Celebration:
 - 2013 will be Trenholm's 50th year in existence and the President would like to see a grand celebration.
 - Drake State just recently had their 50th celebration and it was an outstanding program.
 - We want to make sure we get all of our people involved in our event as well to include state officials.
 - Instead of having our annual Foundation fundraiser, we will combine the 50th celebration with the annual Foundation event in one celebration.
 - We have ordered stickers to be placed on your correspondence.
 - We want students involved and we may want to have activities beginning on Thursday through Sunday, with the major event held on Saturday night. Sunday maybe an education day.
 - We want the activity to be held around September.
 - Ticket sales should start at \$200 or \$250.
 - We want to have sponsors, but at the same time we should be able to raise some money, maybe \$300,000.
 - We must get the alumni involvement in this event.
 - Title III may be able to help with some sponsorship.
 - The Gourmet Foods representative has already committed to help.

- We want to try to get a big celebrity for the celebration. President Munnerlyn suggested Ozzie Newsom, the General Manager of Baltimore Raiders. Doris Crenshaw may have some additional contacts.
- We are going to put a committee together from the college and maybe the foundation as well if they agree. The President appointed Dr. Kaushik to be on the committee. Next meeting we hope to have a full committee list.

Departmental Updates:

- **MPS:**
 - The President inquired about the status of MPS. They are managing ok.
 - The MPS approval for invoices from Trenholm won't go to the Board until Tuesday. MPS will also need to use our facility one semester in 2014.
 - Dean Holt needs to know the new contact. He thinks it is Gibrel White.

- **SACS:**
 - Dean Spears gave a brief update on SACS. The team is working on the membership application and President Munnerlyn, Danny Perry, Sharon Watts and herself recently participated in a SACS conference call. The team has been working on some of the updates. Will have another conference call soon.

- **Personnel:**
 - We have had some personnel changes. There are still more to come.
 - There was a brief discussion about the switchboard.
 - Becky Morris has requested a specific person to work in her office.
 - For one year those employees who have been released are eligible to come back.

ACTION ITEMS

| ITEM NO. | ACTION ITEM | PERSON RESPONSIBLE | DATE TO BE COMPLETED |
|-----------------|--|---|-----------------------------|
| 1. | Begin the search for 50 th Anniversary Celebration speaker. | Dean Ross, Arlinda Knight Committee | |

NEXT MEETING

The meeting adjourned at 5:15 p.m.